



Upload Guide



Ver 9.6

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SHE Technologies

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1.1. How to Download from SHE Website

- Visit our website <https://www.shetechnologies.com/>
- Click "Login" (on top right option)
- User ID: she
- Password: shetec@123
- Download Your required document(s)

1.2. Important Note (Always take backup before Upload)

1. Always take database backup before upload.
2. Always upload **first in testing machine** and **verify results before upload** on Live Server. Otherwise we will not be responsible for data correction.
3. **Never click delete button in upload screen** in Live Server. Otherwise we will not be responsible for data loss.





1.3. Map Upload

- Download map_sample.xlsx from our website
- Fill data (Red Marked Fields are compulsory)
 - Block No. (Maintenance → Developer → Parameters → Developer Parameters)
 - Nature (Maintenance → Developer → Parameters → Developer Parameters)
 - i.e. Residential / Commercial
 - Dimension (Don't use comma i.e. ' "')
 - Location (Plot type in developers parameters, **use plot type desc in excel file**)
 - Size Code (Size code in developers parameters)
 - Acre, Kanal, Marla, Sqft (Actual size of plot)

Plots Detail (Red marked are Compulsory)															contents, comments or hyperlinks.					
Sr No.	Phase	Block #	Plot / Shop	Order #	Nature	Category	Dimension	Street Code	Location Code	Size Code	Acre	Kanal	Marla/Sq Yards	Sqft	Rate Per Marla	Amount (Auto)	Actual Size	Narration in Balloting	Rank	Remarks
1	S	1	Residential PLOT	27x45	NORMAL	05M				5				112			S Marla			
2	S	2	Residential PLOT	25x45	CORNER	05M				5							S Marla			
3	S	3	Residential PLOT	25x45	PARK-FACE	05M				5							S Marla			
4	S	4	Residential PLOT	25x45	NORMAL	05M				5							S Marla			
5	S	5	Residential PLOT	25x45	NORMAL	05M				5							S Marla			
6	S	6	Residential PLOT	25x45	NORMAL	05M				5							S Marla			
7	S	7	Residential PLOT	25x45	NORMAL	05M				5							S Marla			
8	S	8	Residential PLOT	25x45	NORMAL	05M				5							S Marla			
9	S	9	Residential PLOT	25x45	NORMAL	05M				5							S Marla			

Maintenance → Uploading → Developer Management → Map Up-Loading

- Select Branch
- Select File (Make sure the excel file is not open)
- Click Upload

Map Uploading (w_dev_upload_map_1)

Map Uploading

Project ID / Branch :	<input type="text" value="OVP001"/>	File Name: <input type="text" value="D:\she\UpLoad\map.xls"/>	<input type="button" value="Up Load"/>	<input type="button" value="Delete Map"/>								
Total Records:	<input type="text" value="10"/>	Posting Level :	<input type="text" value="16/04/2021"/>									
Sr.No.	Plot No.	Order #	Size Code	Size	Acres	Canals	Marlas	Sq. Ft.	Unit Rate	Price	Type	Ext

- Check Report 103105

Plots Detail Report													Date: 16/04/2021			
Sr.No.	Plot #	Type	Nature	Size	Actual Size	Status	Unit Rate	Plot Price	Location Amt	G.tot.Amt	Reg. No	Member Name	Allocation Date		Allocated By	Dealer name
													Size :	Nature :	Block :	Allocation Date
1	A_1	MB+CR	Residential	10-M	.00	Available							00/00/0000			
2	A_2	MBI	Residential	10-M	.00	Available							00/00/0000			
3	A_3	MBI	Residential	10-M	.00	Available							00/00/0000			
4	A_4	MBI	Residential	10-M	.00	Available							00/00/0000			
5	A_5	MB+CR	Residential	10-M	.00	Available							00/00/0000			



1.4. Upload Chart of Account

Uploading → Account Management → Chart of Account

- Select Branch
- Select Excel File (.xls)
- Click **Upload**

Upload Chart of Account (w_upload_chart_of_account)

Chart of Account & Accounts Upload

Project ID / Branch :	<input type="text" value="EKF001"/>					
File Name:	<input type="text" value="D:\she\upload\Chart_Of_Account.xls"/>					
Total Records:	<input type="text" value="100"/>	COA Type :	<input type="text" value="MAIN"/>			
		Posting Date	<input type="text" value="11/04/2023"/>			
			Posting Level 4			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Coa A/C No.</th> <th style="width: 33%;">Account Title</th> <th style="width: 33%;">A/C Level</th> </tr> </thead> </table>				Coa A/C No.	Account Title	A/C Level
Coa A/C No.	Account Title	A/C Level				
<input style="width: 150px; height: 30px; background-color: #800000; color: white; border: none; font-weight: bold; border-radius: 5px;" type="button" value="Up Load"/>						
<input style="width: 150px; height: 30px; background-color: #800000; color: white; border: none; font-weight: bold; border-radius: 5px;" type="button" value="Delete COA"/>						
<input style="width: 150px; height: 30px; background-color: #800000; color: white; border: none; font-weight: bold; border-radius: 5px;" type="button" value="Delete All Accounts"/>						

Below is Chart of Account Format in Excel File

Chart of Account Level 4			
Sr.	COA Code	Narration	Level #
1	1-00-000-0000	ASSETS	1
2	1-01-000-0000	CURRENT ASSET	2
3	1-01-010-0000	BANK BALANCES	3
4	1-01-010-0001	HBL	4
5	1-01-010-0002	National Bank of Pakistan	4
6	1-01-020-0000	CASH BALANCES	3
7	1-01-020-0001	Cash in hand with Cashier	4
8	1-01-020-0002	Cash in hand with Accountant	4
9	1-01-030-0000	ACCOUNTS RECEIVABLES	3
10	1-01-040-0000	ADVANCES TO EMPLOYEES	3
11	1-01-050-0000	ADVANCES TO SUPPLIERS	3
12	1-01-060-0000	LOAN TO EMPLOYEES	3
13	1-02-000-0000	FIXED ASSET	2
14	1-02-010-0000	BUILDING AND LAND	2

Example

Level Number	COA Level Wise
Level 1	X-00-000-0000
Level 2	X-XX-000-0000
Level 3	X-XX-XXX-0000
Level 4 is Posting/Entry Account	X-XX-XXX-XXXX



1.5. Upload Account Transactions

Uploading → Account Management → Transactions Upload

- Select Branch
- Select File (.xls)
- Click Upload

Tr. No.	Account No.	Account Name	Chq No/Ref No.	Ref. Date	Dr. Amount	Cr. Amount	Analysis Code

Below is transaction upload format in excel file.

AC Transaction Uploading Sheet									
Voucher Type	Voucher No.	Trans No.	Account No.	Voucher Date	Dr.	Cr.	Narration	Ref No.	Ref Date
CP	1	1	601010001	01/01/2016	50,000.00	.00	Cash given to Mr. ABC for expense		
CP	1	2	101020001	01/01/2016	0.00	50000.00	Cash given to Mr. ABC for expense		
JV	1	1	1010010001	01/01/2016	20,000.00	0.00	Misc. expense		
JV	1	2	1010010002	01/01/2016	0.00	20,000.00	Misc. expense		



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A Software, Web Development & Consultant Co.

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