

DEALER REBATE – USER MANUAL

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1. Define Parameters for Dealer Rebate – SAMS

Step 1.1: [Define General Parameters]

Instructions:

Go to SAMS → Parameters → Developers Parameters → Analysis Type

Set Analysis Type as Shown in Image and Save it.

Image:

The screenshot shows the SAMS Parameters page. The left sidebar contains a menu with 'Dashboard', 'Settings', 'SAMS', and 'Parameters'. Under 'Parameters', there are sub-items: 'Developers Parameters', 'Developer Policy', and 'Dealer Rebat'. The 'Parameters' section is active, and the 'Analysis Type' tab is selected. The main area displays a table with the following columns: 'Analysis Type.', 'Analysis Description', and 'Analysis Category'. The first row contains the values 'AGENT', 'AGENT', and 'Developers' respectively. The table is highlighted with a red border.

| Analysis Type. | Analysis Description | Analysis Category |
|----------------|----------------------|-------------------|
| AGENT | AGENT | Developers |

Instructions:

Go to SAMS → Parameters → Developers Parameters → Analysis Code

Set Analysis Code as Shown in Image and Save it.

Image:

The screenshot shows the SAMS Parameters page. The left sidebar contains a menu with 'Dashboard', 'Settings', 'SAMS', and 'Parameters'. Under 'Parameters', there are sub-items: 'Developers Parameters', 'Developer Policy', and 'Dealer Rebat'. The 'Parameters' section is active, and the 'Analysis Code' tab is selected. The main area displays a table with the following columns: 'Analysis Type.', 'Analysis Code', and 'Code Description'. The first row contains the values 'AGENT', 'COMMAG', and 'COMMISSION AGENT' respectively. The table is highlighted with a red border.

| Analysis Type. | Analysis Code | Code Description |
|----------------|---------------|------------------|
| AGENT | COMMAG | COMMISSION AGENT |

Step 1.2: [Define Dealer in Members]

Instructions:

Go to Members → Member / Clients → Member Information

Define dealer's CNIC and set the Analysis in Analysis Tab as shown in Image below and Save.

Image:

The screenshot shows the 'Member/Client Information' form in the SAMS system. The form is divided into several sections. The top section contains fields for ID NO (35202-1234567-1), Business Type (Individual), Gender (Male), Authorize (No), Name (Mubeen), DOB/SOB (01/01/2002), CNIC/Passport (35202-1234567-1), Relation (S/O), Name (Ayub), Parent ID, Country (PAKISTAN), City (LAHORE), Area, Account No, Expiry Days, and Max Reserve #. The bottom section is a table with columns 'Sr No', 'Analysis Type', and 'Analysis code'. The first row is highlighted with a red border and contains the values '1', 'AGENT', and 'COMMISSION AGENT'.

| Sr No | Analysis Type | Analysis code |
|-------|---------------|------------------|
| 1 | AGENT | COMMISSION AGENT |

2.Dealer Criteria and Member Registration

Step 2.1: [Set Dealer's Criteria]

Instructions:

Go to SAMS → Parameters → Dealer Rebat

Retrieve The Defined Dealer and Set Criteria as shown in image and Save it.

Select S.Rebate(Y) if want to give Manual/Editable Percentage/Amt.

Select S.Rebate(N) If want to give Auto/Non-Editable Fixed Percentage (defined in Rebate%)

Image:

The screenshot shows the 'Agent Rebate' table in the SAMS system. The table has columns: Project, Nature, From Date, To Date, Rebate %, S.Rebate(Y), and S.Rebate(N). The first two rows are highlighted with a red border. The first row has Project 'SHE HOUSING', Nature 'Commercial', From Date '01/01/2000', To Date '01/12/2099', Rebate % '23', S.Rebate(Y) selected, and S.Rebate(N) unselected. The second row has Project 'SHE HOUSING', Nature 'Residential', From Date '01/01/2000', To Date '01/12/2099', Rebate % '23', S.Rebate(Y) selected, and S.Rebate(N) unselected.

| Project | Nature | From Date | To Date | Rebate % | S.Rebate(Y) | S.Rebate(N) |
|-------------|-------------|------------|------------|----------|----------------------------------|-----------------------|
| SHE HOUSING | Commercial | 01/01/2000 | 01/12/2099 | 23 | <input checked="" type="radio"/> | <input type="radio"/> |
| SHE HOUSING | Residential | 01/01/2000 | 01/12/2099 | 23 | <input checked="" type="radio"/> | <input type="radio"/> |

Step 2.2: [Set Dealer on Member Registration]

Instructions:

Go to SAMS → Booking/Registration → Member Registrations

Open Dealer Tab, And Write the ID Number of defined dealer in Agent Field and save it as shown in image.

If Defined in Step 2.1 As [S.Rebate(Y)]

Then it will be As Manual/Editable Percentage as shown in image.

Image:

The screenshot shows the 'Member Registration' form in the SAMS system. The 'Dealer' tab is selected in the bottom navigation bar. The 'Agent' field is set to '35201-1204984-1' and the 'Rebate %age' is '23'. The 'Rebate Amt' is '310500'. The form also displays various registration details such as Project (SHE HOUSING), ID/CNIC (35201-9246939-3), Fath/Husb (S/O), NID (35201-9246939-3), Current Address (H#262, St#9, Mohalla LAHORE), Email, Phone, Nationality (PAKISTAN), DOB (18/04/1992), Country (PAKISTAN), City (LAHORE), Mobile (0310-0000001), Office, and Registration details (SHE-001, BILAL KHAN, KHAN ABDALI). The 'Web Thumb' and 'Register Thumb' fields are also visible.

If Defined in Step 2.1 As [S.Rebate(N)]

Then it will be As Fixed Percentage as shown in image.

Image:

The screenshot shows the 'Member Registration' form in the SAMS system, specifically the 'Dealer' tab. The 'Agent' field is set to '35201-1204984-1' and the 'Rebate %age' is '0.0000'. The 'Rebate Amt' is '0.00'. The form also displays various registration details such as Project (SHE HOUSING), ID/CNIC (35201-9246939-3), Fath/Husb (S/O), NID (35201-9246939-3), Current Address (H#262, St#9, Mohalla LAHORE), Email, Phone, Nationality (PAKISTAN), DOB (18/04/1992), Country (PAKISTAN), City (LAHORE), Mobile (0310-0000001), Office, and Registration details (SHE-001, BILAL KHAN, KHAN ABDALI). The 'Web Thumb' and 'Register Thumb' fields are also visible.

3. Dealer Ledger - Accounts

Step 3.1: [Define Dealer's Ledger Accounts]

Instructions:

Go to Accounts → Entry → Create Account

Create a GL at posting level and Select the Highlighted options as shown in image. (The Id_No And Parent_ID should be same as the dealer's id_no defined in Member Information)

Image:

The screenshot shows the 'Create New Account' form in the SAMS system. The form is for creating a new account for 'SHE HOUSING'. The 'ID No.' and 'Parent ID No.' are both set to '35201-1204984-1'. The 'Category/Prod' is set to 'Rebat'. The 'Open Date' is '22/03/2025'. The 'Account Nature' is 'LIABILITIES'. The 'Address' tab is selected, showing fields for ID No., Address, Country, City, Area, Email Add., Mobile No., CNIC No., Office, NTN No., and Remarks.

4. Dealer Rebate Policy and Payment

Step 4.1: [Define Policy for Dealer Rebate Voucher – Auto Voucher]

Instructions:

Go to SAMS → Parameters → Developers Policy

Make sure this policy is defined in developers policy as shown in image.

If unable to find this policy ask your IT Person to execute attached query in SQL environment.

Image:

The screenshot shows the 'Developers Policy' form in the SAMS system. The form shows a policy defined for 'ACC_LINAKAGE' with a value type of 'Y' and a key value of 'ACC_LINAKAGE for payments'.

Administrator Task:

Execute this attached query only if the policy is not defined in developers policy

INSERT INTO developers_policy

(brn_code, section_code, key_code, key_value, key_remarks, value_type, Date, PaymentMethod)

VALUES

('000000', 'PAYM', 'ACC_LINAKAGE', 'Y', 'ACC_LINAKAGE for payments', 'U', NULL, NULL)

Step 4.2: [Pay Dealer's Rebate to Dealer]

Instructions:

Go to Members → Members Payments → Payment Auto

Select Dealer's Id Number from the search button.

Upon searching Select The highlighted options and pay the desired amount to Dealer (Which was defined in Member Registration Screen Against Registration Number) as Shown in Image and Save it.

Image:

| Registration # | Member Name | Rebat Amt | Rebat Paid | Pending Rebat | Curr Payment |
|----------------|------------------|------------|------------|---------------|--------------|
| BPD4598023 | SHAHBAZ | 135,000.00 | .00 | 135,000.00 | 135,000.00 |
| TW4084136 | MUHAMMAD IMRAN | 225,000.00 | .00 | 225,000.00 | .00 |
| TW4084137 | SYED JAMIL AHMED | 225,000.00 | .00 | 225,000.00 | .00 |

Step 4.3: [Finalize Payment Auto Process]

Instructions:

Go to Members → Members Payments → Payment Auto Finalization

Select the Saved Payment from the search button and retrieve the generated payment.

Upon Searching the payment, Click on Rebate Payment Tab and verify the Generated Payment as shown in image and save it. i.e (The Payment will be generated and the voucher will be Auto Posted in Client's GL)

Image:

| Registration # | Member Name | Rebat Amt | Rebat Paid | Pending Rebat | Curr Payment |
|----------------|----------------|------------|------------|---------------|--------------|
| BPD4598023 | SHAHBAZ | 135,000.00 | .00 | .00 | 135,000.00 |
| TW4084136 | MUHAMMAD IMRAN | 225,000.00 | .00 | 225,000.00 | .00 |